

APPLICATION FOR RENEWAL DURATION OF ENDORSEMENT OF A MICRO-CREDENTIAL

Please complete the form below and send the form together with relevant evidence to South Australian Skills Commission via email at skillscommission@sa.gov.au.

Micro-credential details		
Name of micro-credential:		
Proponent legal name:		
Proponent trading name:		
Key contact person:		
Contact position:		
Phone number:		
Email:		
Renewal duration of endorsement of a micro-credential		
How many people have been awarded the micro-credential since the endorsement date?		
Are any learners currently enrolled in the micro-credential? (Y/N)		
If yes, how many, and when will they complete?		
Has the micro-credential met its intended aim/purpose? <i>Please provide evidence including feedback from employers, industry and/or community and feedback from students</i>		
How long would you like to extend the endorsement for?	12 months 2 years	18 months 2.5 years
What is the evidence that the micro-credential will be needed over the proposed duration? - <i>Skill gap?</i> - <i>Demand?</i>		
Is there any change in pre-requisite requirements for the micro-credential?	Yes	No If yes, please provide new pre-requisite requirements:

<p>Is there any change in your target cohort/s?</p>	<p style="text-align: center;">Yes No</p> <p>If yes, please identify new target cohorts:</p>
<p>Is there any change in volume of learning?</p>	<p style="text-align: center;">Yes No</p> <p>If yes, please provide the new volume of learning:</p>
<p>Details of possible graduate (employment) outcomes</p>	
<p>Details of pathways to further learning/study</p>	
<p>Will part or all of the micro - credential be delivered by a new third-party arrangement?</p>	<p style="text-align: center;">Yes No</p> <p>If yes, please confirm that a copy of the contract between the provider and the other party is provided:</p>
<p>Is there any change in licensing requirements?</p>	<p style="text-align: center;">Yes No</p> <p>If yes, please provide the specific changes:</p>
<p>Do you hold a current public liability insurance certificate of currency?</p>	<p style="text-align: center;">Yes No</p> <p>If yes, please confirm that a copy of the public liability insurance certificate of currency is provided:</p>

I confirm I have read and understood the below application Terms and Conditions:

1. The information provided in this application is true, correct, and complete.
2. I have read the South Australian Skills Commission [Micro-Credentials Endorsement Guidelines](#) and the [SASC Micro-credentials checklist](#) and understand what information is required to extend endorsement duration of a micro-credential in South Australia.
3. As part of the review of this application, I authorise the Minister for Education, Training and Skills and/or the South Australian Skills Commission to provide any information to, and seek information from, other parties.
4. I understand that this is an application only and is not an offer on the part of the Minister and/or the South Australian Skills Commission.
5. I understand that if the Minister and/or the South Australian Skills Commission endorses a micro-credential and subsequently discovers that any aspect of the application is false or misleading, then the Minister and/or the South Australian Skills Commission may withdraw endorsement at its sole discretion with no liability attaching to the Minister or the South Australian Skills Commission.
6. I declare that there is no actual or potential conflict of interest by officers and employees of the Applicant.
7. I am authorised to make this declaration on behalf of the proponent, and I make this solemn declaration conscientiously believing the same to be true.
8. I understand there are legal requirements in relation to child protection under the South Australian *Children and Young People (Safety) Act 2017* (SA) and *Child Safety (Prohibited Person) Act 2016* (SA) that must be in place at my organisation before delivering training and assessment services to students under the age of 18 years (e.g., Child Safe Environments Compliance Statement, valid and current police check and for staff in contact with students under 18 years of age or access to their records).

Note: Should you wish to submit additional information to support your application for extension of your endorsement period, you are welcome to send the information to South Australian Skills Commission via email at skillscommission@sa.gov.au.

Declaration agreement

I agree to the above Terms and Conditions.